

## **Library Quality Criteria for NBA Accreditation**

The National Board of Accreditation as an autonomous body of All India Council for Technical Education New Delhi (AICTE), has been entrusted with the responsibility of Accreditation of Technical Institutions in India.

The Prime agenda of NBA is to assess and accredit Technical Institutions with the objective of enable them to work continuously to improve the quality of education by maximizing their resources opportunities and capabilities.

### **The Objectives of NBA**

1. To encourage the institutions to continually strive towards the attainment of excellence.
2. To identify the strength and weakness of their programmes.
3. To assist the institutions in improving the quality and effectiveness of their programmes.

### **Why Accreditation Required**

If the institution and its programmes are accredited by NBA then Institution will be able to identify its programmes with

1. Excellence in technical education.
2. Bench marks of global requirements
3. A national platform to attract better student intake.
4. Appraise yourself of your own facilities
5. Vendor of human capital to world-class employers

### **Eight Quality Criteria /Weightage for NBA Accreditation.**

1. Organization and governance [80]
2. Financial resources, allocation &utilization [70]
3. Physical resources (central facilities) [50]
4. Human resources (faculty & staff) [200]
5. Human resources (students) [100]
6. Teaching-learning processes [350]
7. Supplementary processes [50]
8. R&D and interaction efforts [100]

**TOTAL = 1000**

## **Teaching –Learning Processes, Library having 20 Marks**

To score maximum marks in NBA, Library should maintain following standards.

1. Library Budget Allocation and Utilization of funds. (Latest 3 years data)
2. Library space, Reading area, Seating capacity and Good Infrastructure (Follow the AICTE Norms).
3. Number of Users (Maintain Gate Registers/Thumb impressions /Barcode scanning to record users.(Maintain Statistics)
4. Library Timings (Working days, Weekends and Sundays, Late hours for hostellers.)
5. Number of Library staff, Their Qualifications, Designations and Experience.
6. Library Automation with standard software, web OPAC, Barcode facility and reports generation.
7. Library services through Internet and Intranet, blogs, social networks and web sites, email alerts SMS alerts
8. INDEST or Other similar bodies Memberships
9. Archival of rare materials books and publications
10. Titles and Volumes available in the library according to Latest Syllabus (Follow the AICTE Norms for Number of titles and volumes)
11. National and International Journals Subscriptions and Utilization.(Follow AICTE Norms)
12. Department Libraries
13. Back volumes of journals, Project Reports, Question Banks, Syllabus sets
14. Digital library exclusive Space, Server, number of multi media systems, internet bandwidth and speed, Access to online databases. (Usage of digital library maintain a records and statistics)
15. NPTEL and other Video lectures, Audio Video Rooms
16. Good collection development for Soft skills, Personality Development Higher Education and Placements
17. Reprography and Scanners facility
18. Library Classification and Cataloguing in standard classification format.
19. Open Access arrangement of print and non book materials.
20. Library bay guides to locate the materials easily.
21. Stock verification reports
22. Library Advisory Committee meetings minutes implementations
23. Well maintain Library Registers and Files
24. Display of New Arrivals
25. Display boards of library data, Rules, and services
26. Library Orientation Programs, Seminars
27. Power back up (UPS)
28. Drinking water facility

29. Book exhibitions
30. Organizing book talks
31. News Papers clippings.
32. Fire safety measures
33. Neat and clean Environment
34. Natural lighting and ventilation
35. Suggestion, feed backs and Recommendations from users.

When NBA team visits your library, welcome them in a decent manner, introduce your self and your library staff and briefly present about the library and its services. Keep Ready Reference Information in a folder like number or titles and volumes of books, user's data, number of national and international journals, comparative charts for results of different activities like circulation, subject wise collection, on journals subscription etc. This Information will help all the Team members to know the library thoroughly and answer accurately without confusions. Make sure that all the answers are common and accurate. Avoid wrong responses. If you are in confusion particular technical question, take help of the concerned experts in particular subject. The Authentic, accurate and honest answers helps the NBA team to judge the library in a better way.

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